

**NORTH CENTRAL ESD
REGULAR BOARD MEETING
March 7, 2019**

The North Central ESD Board of Directors met in regular session in the NCESD Conference Room, Thursday, March 7, 2019.

Attending

P—Jeff Schott, Chair-June 2021
P—Jim Doherty-June 2021
A—Kristen Neuberger-June 2019
P—Amy Derby -June 2019
P—Sarah Rucker -June 2021 – Via Phone
A—Greg Greenwood -June 2019 –
P—Penny Grotting, Superintendent
P—Kim Domenighini, Bus. Mgr.

Visitors:

Stacy Shown

CALL TO ORDER

Jeff opened the Board Meeting at 6:07 p.m.

Public Input:

CONSENT AGENDA

MINUTES & FISCAL RECEIPTS

The minutes & fiscal receipts from the January 3, 2018 regular board meeting were distributed for review via email December 31, 2018.

Motion— Jim, seconded by Amy, to approve 3.1 & 3.2 of the Consent Agenda, with the correction to clarification Amy Derby received the SEL 190 form and not Sarah Rucker.

VOTING—Unanimously approved.

Stacy Shown came to the board meeting to introduce herself and team members of the NCESD Union Association. Stacy has been elected President and Tiffanie Arellano was elected Secretary/Treasurer. Bruce Krug and Colby Garth will be the association officers. Stacy thanked the board for all of their hard work and volunteer time.

ACCUITY – AUDIT REPORT

- Kori Sarrett presented the 2017-18 Audit. The ESD is in audit compliance and everything looks good. The ESD only had two Journal Entries and that was due to ODE not letting the district know that revenue money needed to be set up as Federal Revenue and not State Revenue. Kori stated that Kim asks questions when she needs extra help and that helps with less problems during the audit.

SUPERINTENDENT REPORT

- Bob Dais is a retired Human Resource Director and is helping with contracts and job descriptions. The job descriptions will be complete by the April board meeting and will be sent out via email beforehand, so you are able to review and ask questions. Bob came to the last superintendents meeting to offer support to any district that may need his assistance. The superintendents had many questions and several of them would like to get help with job descriptions and contracts.
- The classified/confidential evaluations are complete for 2018-19. Penny will meet with each of the certified teachers at the end of the year to establish and update

- progress of their goals that were set last fall. Penny still needs to get out and complete formal observations on licensed staff.
- Marcia LaDuke, Special Ed. Administration Support, who is a former colleague and will come in and review our special education services to see where we need more support. She is currently spending time in Sherman School District visiting classrooms and with teachers.
 - The school districts were notified from SchoolMaster (Student Information System) that they were no longer supporting district as of July 1. Penny was asked by the superintendents to facilitate vendors for new SIS systems and what was available. The districts have decided to go with Synergy and the process will begin in spring in order to be up and running prior to the start of school.
 - The districts will be completing their district improvement plans. A representative from ODE will be at the next superintendents meeting on April 2nd to assist districts through the process this spring. The plans need to be completed by August 31, 2019.
 - Districts will be working on their Measure 98 plans this spring and will be receiving technical assistance here at the ESD prior to presenting at a peer review the first week in May.
 - Educator Advancement Council RFP will provide regional professional learning opportunities and there will be a meeting on March 11 in Pendleton. The region will cover Columbia Gorge ESD and North Central ESD. Michelle Geer, Condon SD, Carrie Somnis, OPK Director and Penny will be a team for North Central ESD. They are hoping this will fund positions to provide support to teachers and mentoring is one of the identified needs on our region.
 - OSBA Policy Review will come out in April to meet with Penny to go over the Policy updates.

Job Descriptions

- Will table until April 4 board meeting.

OPK Update

- Penny read a statement from Carrie Somnis, OPK Director. All three preschools have had the opportunity to choose \$2,500 worth of equipment/materials to put into their preschools. Angela Tyler was planning to deliver them to Spray and Fossil today.
- A signed contract with Teaching Strategies to conduct 7 trainings spread out over the rest of this school year and going into next fall. The trainings will cover Implementing and using Creative Curriculum and TS Gold. This is the primary curriculum and assessment tools the teachers use in their classrooms. Some of the teachers are struggling and/or failing to meet expectations of Head Start Performance Standards.
- Mini Grant Applications were sent to the preschools to identify areas where they are not meeting Head Start Performance Standards and will order items to help to meet those standards.
- Penny and Carrie had a conference call with ELD officials and they recognize that there has been lots of progress in meeting the Corrective Action Plan, but there is still work to do to bring each classroom to where Head Start expects them to be.
- Carrie will be going to the Head Start Conference in Bend in early April. She will be going to sessions that should help with understanding more of what Head Start expects.
- Angela will be completing the second round of home visits in April and May and Carrie will start doing recruiting for next year.

HVAC

- Jeff will contact MFIA Consulting Engineering firm to see how they are doing with looking at our three units that need to be replaced.
- The units have been working with no problems.

TECH Update

- The ESD hired a new Tech Specialist, Chad Ayers.
- Cody will have Chad and Joe go to Columbia Gorge ESD for a couple of days for training so they get an understanding of schools and networking within our districts.
- Cody will be ordering a new server that will host all of the districts. The estimated cost will be \$50,000, but it will be able to handle all of the schools and be more efficient.
- The fiber RFP for Wheeler Co. schools will be funded at 100% and they each will receive 1 gig of Internet Speed.
- The North Central ESD and Condon School District will have a 10 gig Internet Speed.
- Fossil School will be the first school to convert to Google and then North Central ESD will be following. The schools will have free licensing with Google.
- A new webfilter for the schools will be in place soon. The schools will maintain their own webfilter.
- The bids are coming in for the RFP that is posted currently for the Fiber Build. Any board member is welcome to join the bid process if they would to participate.
- Frontier Telenet is currently having financial difficulties and Cody has a plan if they cannot provide service for the ESD.

NEW BUSINESS:

PACE – Trust Agreement

OSBA PACE Trust Agreement has updated their language to remove the term OSBA membership and replacing the term “participates”, adding the term Crime Coverage, correcting the composition of the PACE Trust Board to include employees of OSBA members, and moved operational and rule language from the Trust Agreement and placing it in the Pace Bylaws.

Motion— Jim, seconded by Amy, to approve the PACE Trust Agreement.

VOTING—*Unanimously approved*

Contracts – Renewal and Non-Renewal

Motion— Amy, seconded by Jim, to approve the Certified Contract – Tiffanie Arellano, Bruce Krug and Stacy Shown, approve the Certified Probationary – Gabrielle Dumolt, Colby Garth, and Kimberly Williams.

Approve the Administrator Renewal Kalie Rolfe – Classified Renewal - Ellie Bray, Farrell Fox, Katherine Krug, Herschel Lantis and Angela Tyler – Confidential Renewal - Kim Domenighini, Joseph Fernandes and Carrie Somnis.

VOTING—*Unanimously approved*

2019-2020 - Budget Calendar

Motion— Amy, seconded by Jim, to approve the 2019-2020 Budget Calendar.

VOTING—*Unanimously approved*

Maintenance

The Visa Credit Card was over its limit last week due to many transaction within the month. Kim called to get the limit increase, but Bank of Eastern Oregon stated that no one was on the Maintenance list to be able to increase the limit temporarily. The

suggestion was to have the board make a motion for Penny and Kim to be on the maintenance list to be able to increase limits when necessary.

Motion— Jim, seconded by Amy, to have Penny Grotting and Kim Domenighini to be on the maintenance authorization VISA credit card through Bank of Eastern Oregon and to increase limit to \$15,000.

VOTING—*Unanimously approved*

Columbia Gorge ESD

Superintendent Contracting Services for 2019-2020 with an increase of 2.5% and indirect of 9% with a total \$77,663.00.

Sarah asked if Penny needs to increase her time with North Central ESD. At this time there may be an amendment to increase time if the board would like to do so at a later date.

Motion— Amy, seconded by Jim, approve contracting with Columbia Gorge ESD with North Central ESD for the Superintendent Contracting Services.

VOTING—*Unanimously approved*

Next meeting: April 7, 2019 6:00pm

ADJOURNMENT

With no further business, the meeting was adjourned at 7:25 p.m.

JEFF SCHOTT, CHAIR

KIM DOMENIGHINI, BUS. MGR.